



# IIBA Global Chapter Mentoring Program

Presented by:

Michelle Green, CBAP

Chapter Mentoring Program Lead

IIBA Global Chapter Council

[michelle.green@gcc.iiba.org](mailto:michelle.green@gcc.iiba.org)

Connect with us...

Twitter: @MentorIIBA

Email: [mentoring@gcc.iiba.org](mailto:mentoring@gcc.iiba.org)



# 3-Tiered Program

Leadership:  
Group  
Mentoring

Leadership:  
Individual  
Mentoring

Membership:  
Chapter  
Mentoring

# What is Mentoring?

## Mentoring Is:

- An enabling process for skill development.
- A confidence-building exercise through experience sharing.
- A focus on career goal discussions.
- A focus on direction setting.
- An open, trusted learning environment.

## Mentoring Is Not:

- Job training or job shadowing.
- Therapy. It should not be devoted to solving personal problems.
- An endless time-consuming activity. It should have a limited purpose.
- A job guarantee.
- A job placement service.
- A forum to vent out emotions against an employer.
- A shortcut to certification.

# Pilot to Program!

A Chapter managed mentoring program bringing Chapter members together for mutual benefit and training.

## Original Pilot

Houston  
Kansas City  
Heartland  
New York  
Research Triangle  
(Raleigh)  
Tampa Bay  
Toronto

## Adapted Program

Sydney, Australia



## Chapter Program



# The Application Process

## Mentor Criteria

- Member in good standing
- Internet access, email, MS Office Suite
- Available for meetings
- Be open and willing to share

## Application

- Personal Info
- Chapter Info
- Mentoring Specialties

# What's in it for me?

- Making a positive difference in someone's life
- Expanding your personal business network
- Reshaping the next generation of BAs
- Building your personal leadership skills
- Giving back to change the world
- Learn from your mentee



# CDUs & PD Hours

## Re-Certification

### Certified Mentors:

- 1 contact hour per CDU
- Max 15 CDUs
- Applied as Volunteer Service

### Certified Mentees:

- 1 contact hour per CDU
- Max 15 CDUs
- Applied as Professional Development

**Mentoring Programs do not qualify towards PD hours for Certification.**

# The Application Process

## Mentee Criteria

- Member in good standing
- Not already in another mentor pairing
- Needs align with Business Analysis
- Internet access, email and MS Office Suite
- Able to attend meetings
- Open to feedback

## Application

- Personal Info
- Chapter Info
- Mentoring Specialties



# The Match Process

## Looking at:

- Primary/Secondary Language
- Primary Focus and Urgency
- Category
- Specialty/Level
- Availability
- Time Zone/Convenience



**Match**



~~**Match**~~

# Program Agreements

## Contract

Commitment to follow the terms of the contract related to the following:

- Partnership Terms
- Program Standards
- Status Reporting
- Liability
- Obligations
- Hold Harmless
- Etc.

## Progress Report

Due once per month and includes progress information such as:

- Name
- Report Date
- Learning Objectives
- Success Indicators
- Progress Updates
- Etc.

## Dissolution Form

Submitted to terminate a mentoring team due to :

- Contract Expiration
- Mentoring Completed Early
- Dissatisfied with Pairing
- Etc.

Thank You

